

Internal Rules

Article 6

Border Accommodation

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Introduction

You have before you the Internal Rules of the border accommodation where you are staying. These Internal Rules set out your rights and duties, presented by subject. With regard to a number of subjects, not all relevant regulations have been included, but only the provisions most important to you. Where possible, each subject states where you can find more regulations on the subject, if desired. You can consult all regulations that are relevant to you in the library. If there is any lack of clarity, you can ask the staff for advice.

1. General Provisions

These Internal Rules set out the regulations that are most important to you. In the cases that are not provided for by these Internal Rules, the governor will decide.

Insofar as necessary for maintaining order and security in the institution, or for an uninterrupted enforcement of the deprivation of liberty, the governor has the power to give you orders. You are obliged to obey these orders.

Officers and staff members are often authorised by the governor to exercise the powers given by or pursuant to the law and to fulfil the governor's duties of care

You are deemed to behave in such a way in the institution that the security, order, and peace in the institution is not disturbed. You must behave decently towards the staff and the fellow foreign nationals who have also been detained.

In this institution, smoking is only permitted in the areas designated for this purpose.

Further regulations

- Border Accommodation Regime Regulations: Article 3.

2. The Institution Where You Are Staying

2.1 *Your unit*

You are staying in a unit that is subject to the Border Accommodation Regime Regulations. When you are outside of the accommodation designated to you, you are deemed to wear your clothes in a proper manner.

Any materials and rooms used by you must always be left in a clean and tidy condition.

2.2 *Your accommodation*

Your accommodation has standard furniture and fittings. Upon your arrival, these will be inspected by you and a staff member. This staff member will replenish any missing items. After this inspection, you will both sign the inventory. If it becomes apparent later on that the furniture and fittings have been damaged or that any items are missing, you will be obliged to pay damages for this.

Your accommodation is provided with a calling system, which you can use to make contact with the staff. In cases of emergency, you can alarm the staff by using the calling system.

You will keep your accommodation and furniture and fittings in a good state, clean, and neatly arranged. You must clean your accommodation at least once a week.

It is prohibited to either tape up or limit the view through the inspection windows or the lamps in your accommodation. This also applies to ventilation grilles and fire detectors.

You will see to it that, in the opinion of the staff, your accommodation is always easily passable and easy to inspect. It is not permitted to add your own constructions, boxes, and suchlike, to the furniture and fittings.

The staff may inspect your accommodation at any time for irregularities, such as destruction of property or for items that should not be in your accommodation. During the inspection, attention is paid to security, prohibited items, and the condition of the furniture and fittings. In addition, the staff may search your clothes.

If the staff member finds any irregularities during these inspections, he or she will draw up a report of this. Any items confiscated will be kept or, if necessary, handed over to an investigation officer.

The staff has received instructions on how to act in case of fire in your accommodation. In principle, the doors will remain closed, because this is the best protection against spreading fire. Should it be necessary to evacuate you, your door will be opened and you will be transferred to a safe environment (everything in accordance with the instructions from the staff).

2.3 *Day programme*

As soon as you are woken up, you are obliged to let the staff know that you are awake. This is for your own security and well-being.

Each unit has its own programme of activities. This programme is available in your unit. It lists all activities for each day of the week and it states when you must be in your accommodation. Participation in the programme components is voluntary.

The degree of freedom of movement granted to you is as large as possible, to the extent permitted by the management and unless the order and security in the institution do not dictate otherwise. This means that you will only be in your accommodation during the meals and during the nightly hours designated for sleep. During the time that you are not in your accommodation, you are permitted to move freely throughout your unit and, where applicable, in the exercise yard connected to this area.

Further regulations

- Border Accommodation Regime Regulations: Articles 4, 5, 6, and 7.

2.4 *Exchange of information*

At the request of the judicial co-operating organisations, the governor of the institution may provide information about you to, for example, the Repatriation & Departure Service (DT&V) and the Immigration and Naturalisation Service (IND). Information provided by you to spiritual counsellors and the Medical Department is an exception to this rule.

2.5 *Card usage*

The governor may oblige you to carry an identity card issued to you.

3. Programme Components

3.1 *Exercise*

Each day you will be given the opportunity to stay in the open air for at least one hour, unless your health prevents this.

You will also be given the opportunity to stay in the open air for at least one hour each day, in the case that you have been placed in solitary confinement, unless your health prevents this.

3.2 *Jobs*

In the institution where you are staying, there are various small jobs available, in the form of housekeeping activities. If you want to participate in these activities, you can apply to the staff regarding these jobs. The remuneration is € 1 per daily period.

3.3 *Pocket money*

You will get € 10 pocket money a week.

Further regulations

- Border Accommodation Regime Regulations: Article 8a.

3.4 *Recreational activities and sport*

You have the right to participate in recreational activities. The day programme of your unit specifies the hours.

While you are playing a sport, you are obliged to wear sports clothes and approved sports shoes. If you do not have any sportswear, you can obtain them on loan from the sports teacher.

Sports shoes obtained on loan from the sports teacher may only be used during the sports activities of the day programme.

Further regulations

- Border Accommodation Regime Regulations: Article 8f.

3.5 *Library*

You have the right to use the library facility once a week.

At your request, you will be allowed to consult the Border Accommodation Regime Regulations.

You may also borrow books from the library, in the case that you have been placed in solitary confinement.

3.6 *Shop*

Once a week, you will be given the opportunity to buy products from the institution's shop to a maximum value of € 75, provided that you have sufficient balance on your current account. If there are vending machines in the institution instead of an institution shop, you may use a maximum amount of € 75 cash money a week to buy products.

3.7 Visits

3.7.1 Personal visit

You have the right to receive visitors for two hours a week. The staff will inform you about the visitor application procedure.

During each block of visiting hours, you may receive a maximum of 3 adults and 2 children up to and including the age of 12 years. Minor visitors are only admitted if they are accompanied by an adult. You are not permitted to change visitors during the visiting hour. The governor decides whether the persons you have applied for may be admitted.

The visitors are advised to be present at least ten minutes before the start of the visiting hours.

Please remember that your visitors must prove their identities with one of the following documents:

Dutch nationality:

- Passport;
- Dutch driving licence;
- European / municipal identity card.

If not holding Dutch nationality:

- Residence permit of the Aliens Police;
- Refugee passport;
- Passport of country of origin;
- Non-Dutch passport (if necessary with a Residence Endorsement sticker);
- The temporary identification document for asylum seekers (W-document).

You may be searched before and after the visiting hours. You are not allowed to bring or take anything to or from the visiting area. Neither you nor your visitors are allowed to bring food and/or drinks to the visiting area. Neither you nor your visitors are allowed to smoke during the visiting hours.

If the staff establishes that these rules have been violated, the visiting hours will be terminated and a report will be drawn up.

The governor may take specific measures against the visitors if this is necessary for the purpose of maintaining order or security in the institution.

The governor may determine that the admittance of the visitors is dependent upon their willingness to have their clothes searched upon entry, and to have the items they have brought with them checked for the presence of items or substances that could pose a danger to the order and security in the border accommodation. The governor may confiscate such items for the duration of the visiting hours.

If so required for the maintenance of order or security, the governor may refuse a visitor admittance or continued presence in the border accommodation.

With reference to Article 2.4 of these Internal Rules, any data about your visitors may be exchanged with the judicial co-operating partners.

Further regulations

- Border Accommodation Regime Regulations: Article 5.

3.7.2 Privileged visit

Several persons and institutions – the so-called privileged contacts – have the right to visit you and, in principle, to freely maintain contact with you.

The Council for the Administration of Criminal Law and Juvenile Protection or members thereof, and the Supervisory Committee, or members thereof, have free access to you at any time. The other privileged contacts may only visit you during business hours, unless determined otherwise in consultation with the institutions.

You may receive visits from your lawyer on each working day during business hours. Where applicable, duty lawyers always have access to the detained foreign national.

Your legal assistance counsellor and any care workers may visit you during business hours from Monday to Friday, provided that these days do not fall on recognised public holidays. It is requested that they make an appointment in advance. Where legally required, your legal assistance counsellor and any care worker may request to visit you at other hours.

Privileged visitors are received in an interview room. There will be no staff present during this meeting.

During a privileged visit, a staff member will be charged with indirect supervision outside the interview room.

Further regulations

- Border Accommodation Regime Regulations: Article 5.

3.7.3 Consular visit

A detained foreign national has the right to receive consular assistance. You may request the governor of the institution to notify the consular representative of the state of which you are a national of your detention. The governor is obliged to comply with your request.

If you wish to contact your diplomatic representative personally, you will be given the opportunity to do so.

The consular officer has the right to visit you, unless you indicate that you do not wish to be visited by the consular officer. The consular officer is to submit a written request to visit you to the governor. This visit will not replace your personal visit.

3.7.3.1 Presentation at embassy/consulate

If an officer charged with the supervision of foreign nationals requests you to render your cooperation in a presentation to an embassy or a consulate, you are obliged to cooperate in this.

Further regulations

- Vienna Convention of 24 April 1976: Article 36.
- General Administrative Law Act: Article 5:20.

3.7.4 Contacts with the media

If this is necessary for the purpose of maintaining order and security in the institution, the governor may make agreements with you about contacts with the media and attach conditions to these contacts.

The governor may exercise supervision of the contact with a representative of the media if this is necessary in view of the interests mentioned above.

3.8 Making telephone calls

On arrival, you will get a telephone card, which will only be issued once.

3.8.1 Making telephone calls with personal relations

On the day of your detention, or if this is inconvenient because you were detained late at night, on the subsequent day, you have the right to notify the person in the Netherlands designated by you regarding your detention, or to have the institution do this.

You may use the telephone booth available in the unit, by using the telephone card provided to you or a telephone card subsequently bought by you personally.

The staff does not listen in to or record any telephone conversations, unless the governor considers it necessary that supervision is exercised on the telephone conversations conducted by or with you. You will be informed of the nature and reason of this supervision in advance.

Further regulations

- Border Accommodation Regime Regulations: Article 5.

3.8.2 Making telephone calls with privileged contacts

If necessary and possible, you will be enabled to have telephone contact with privileged contacts, such as your lawyer, at the hours designated for this purpose.

The call charges are payable by you, unless the governor decides otherwise.

If the institution pays these charges, these conversations will not be subject to supervision other than necessary to establish the identity of the person or the organisation with whom you wish to conduct a conversation.

Further regulations

- Border Accommodation Regime Regulations: Article 5.

4. Care

4.1 *Spiritual care*

You have the right to manifest and exercise your religion or personal belief.

You will be given the opportunity to maintain personal contact with the spiritual counsellor of the religion or personal belief of your choice who is attached to the institution.

You will furthermore be given the opportunity to attend the religious meetings held at the institution, insofar as your health does not prevent this.

The programme of activities specifies the hours at which these meetings are held.

You can apply for contact with the spiritual counsellor who is attached to the institution by means of a consultation slip; it is also possible that the spiritual counsellor will contact you to provide care.

If you want to contact a spiritual counsellor who is not attached to the institution, you must submit a request to this end to the spiritual counsellor present in the institution.

He or she will advise the management board about the admittance of the spiritual counsellor of your choice.

Meetings with a spiritual counsellor of the institution are strictly confidential. Any correspondence between you and the spiritual counsellor of the institution is not subjected to censorship.

In the preparation of meals, your religion or personal belief will be taken into account.

Further regulations

- Border Accommodation Regime Regulations: Article 8.

4.2 *Medical care*

Medical care is provided by the Medical Department. A general practitioner, a dentist, and a psychologist and/or psychiatrist are attached to the institution.

You can apply for a consultation by completing a consultation slip. The nurse may refer you to the consulting hours of the physician, the dentist, the psychologist or the psychiatrist.

Shortly after your arrival, the nurse will conduct a medical intake screening of your medical condition. As many people in the institution stay in common areas, it is important, for the maintenance of everyone's health, that the Medical Department is informed about your medical condition. You are therefore obliged to cooperate in this intake. You are obliged to inform the nurse of any contagious and/or transmittable disease that you may have, insofar as you are aware of such disease. You are also obliged to cooperate in a tuberculosis test. The failure to cooperate will result in sanctions. The information provided by you is covered by professional medical secrecy and is confidential.

The physician may decide to change your current treatment and medication. You may only take the medicines prescribed by the physician. If necessary, the medicines will be provided daily.

You must take your medicines in the presence of the person providing them.

A nurse may give you advice about medical complaints, give first aid, and may assist you in a prescribed medical treatment.

The governor is responsible for the provision of the medication and diets prescribed by the location physician. The governor is also responsible for any necessary transfer of a detained foreign national to a prison hospital or general hospital.

Saving up medicines is not permitted, and is subject to a report being drawn up.

Further regulations

- Border Accommodation Regime Regulations: Article 8.

4.3 *Social care*

Repatriation Officers

The Repatriation Officer or another staff member appointed by the institution may act as an intermediary for making appointments for visits from, for example:

- The legal assistance counsellor;
- The Immigration and Naturalisation Service (IND)
- The Aliens Police and/or Royal Military Constabulary;
- The consular officer.

The Repatriation Officer may assist you in searching for solutions for problems concerning your repatriation in respect of the following:

- The required travel documents;
- Finance;
- Baggage;
- Personal relations.

The Repatriation Officer may furthermore provide information on the procedures, legal remedies, organisations in the countries of origin and organisations in the Netherlands that may support you in your departure from the Netherlands.

If you want to speak a Repatriation Officer, you may express this wish by completing a consultation slip.

4.4 *Personal care*

4.4.1 *Food*

You will get three meals a day: you will be served one hot meal at noon, and will receive two cold meals in the evenings – one for the evening meal, and one for use the following morning. You will also be given coffee and tea.

On arrival, the staff will have asked you to state your food preference (on the basis of your personal belief). This preference is taken into account.

Any diet food will only be provided on the advice of the Medical Department.

4.4.2 *Clothing and hygiene*

In view of the available cupboard space, any surplus clothes must be stored centrally. You will be

given the opportunity to wash your clothes (or have your clothes washed) in the institution.

The staff will give you a personal hygiene package. You may use the shower in the unit or, if present, in your own accommodation. If the staff observes that your hygiene is insufficient, they may oblige you to take a shower.

You are permitted to wear your own clothes and footwear, unless they could present a danger to the order or security in the institution or unless they do not meet the requirements that may reasonably be set.

If you do not have any decent clothes of your own, these will be provided by the government.

You are not permitted to have your wash taken out and brought in to the accommodation.

You may have clothes and footwear brought in to your accommodation. In this connection, you should bear in mind, however, that there is a maximum to the quantity of these items permitted in your accommodation.

It is not permitted to have linen brought in to the accommodation. You will receive a linen pack on arrival.

You can have your hair cut once every 6 weeks at government expense. You may complete a request slip for this purpose

Further regulations

- Border Accommodation Regime Regulations: Article 6.

4.5 *Care for equipment*

4.5.1 *Items in the institution*

4.5.1.1 *Authorised items*

You will be permitted to keep the clothes and footwear you need for daily use with you in your accommodation.

The governor will decide which personal items you may keep in your accommodation.

4.5.1.2 *Import or export of goods*

You must ask permission in advance to have goods brought in or taken out. This can be done by completing a import form. You can hand this form to the staff of your unit.

The import of goods may be subject to rules and is at your own risk.

Further regulations

- Border Accommodation Regime Regulations: Article 6.

4.5.2 *Money*

The institution will give you € 10 pocket money for a full week as an allowance for, for example, telephone cards.

You are not permitted to carry ready cash with you, unless the institution where you are staying uses vending machines. In that case, you are permitted to use a maximum of € 75 a week in ready cash to

do your shopping. The money that you are carrying with you on arrival will be deposited in a current account. This current account is meant for paying your expenses in the institution. You will receive a weekly statement of the balance and the changes so that you can personally check any changes.

Money in Current Account

Any money transactions will be effected through a current account.

You are permitted to have someone deposit money for you at the cash deposit machine at the entrance. The machine issues a deposit receipt of the deposit made. If there is not any cash deposit machine in the institution where you are staying, you can have money deposited by the staff member designated for this purpose.

You can also transfer money by bank or by giro.

The money must be deposited in bank account 19.23.25.329 in the name of:

Name of the institution

Your name, unit, and registration number. (The absence of the registration number will delay the transfer to your current account)

Address and city/town.

You should allow for a processing time of a week from the transfer date to the bank account of the institution.

International money orders

If the Financial Administration Department is to collect an international money order or bank cheque for you, your signature is needed for this. You should allow for a processing time of about three weeks.

Internal Money Transactions

Detained foreign nationals are not permitted to transfer money to other detained foreign nationals.

Dutch Currency

If a letter destined for you contains money, you will be informed of this. The Financial Administration Department will transfer the money to your current account. This may take several days.

Foreign currency

If a letter destined for you contains foreign currency, it will be kept for you in your search bag or in a valuables bag.

You may request to have foreign currency exchanged into Euros to a limited amount.

Further regulations

- Border Accommodation Regime Regulations: Article 8.

4.5.3 Postal matters and correspondence

The governor has the power to examine envelopes and other postal items for the presence of items or substances that may pose a danger to the order and security in the border accommodation. The governor has the power to confiscate such items or substances, against proof of receipt, and keep them while the foreign national is staying in the border accommodation.

If your post is addressed to a privileged contact, you are to indicate this clearly on the envelope or on the postal item

You are not permitted to receive orders from mail order companies and publishers. If you do this all the same, the order will be returned at your expense.

Further regulations

- Border Accommodation Regime Regulations: Article 5.

4.5.4 Books, newspapers, and magazines

You may use the library facility in the institution.

5. Inspection

5.1 *Identification*

You must cooperate in the biometric test during which a photo will be made of you and your fingerprints will be taken. In addition, any documents will be scanned.

5.2 *Search of clothes*

Your clothes may be searched if this is in the interest of the order and security in the institution. Your clothes may also be searched before or after the visiting hours.

The search of clothes includes the examination of items you have been carrying or brought with you.

Further regulations

- Border Accommodation Regime Regulations: Article 6.

6. Disciplinary Measures

6.1 *Solitary confinement*

The governor has the power to place you in solitary confinement for the following reasons:

- a. If you request this and the governor considers this request reasonable and enforceable.
- b. If and so long as this is absolutely necessary to ensure your stay or to maintain the order and security in the institution.

If the enforcement of the solitary confinement in the institution as referred to under (b) comes up against serious objections, the governor may order that the solitary confinement be served in a different room than referred to in Article 6(1) of the Aliens Act 2000.

Before you are placed in solitary confinement for the reasons referred to under (b), the governor will hear you, unless the order and security in the institution do not allow this or communication with you is not possible.

The solitary confinement for the reasons referred to under (a) or (b) may not last longer than a maximum period of two weeks.

If the governor is of the opinion that the necessity for the solitary confinement still exists, he or she may extend the solitary confinement for the reasons referred to under (a) or (b) each time by a maximum period of two weeks.

If the solitary confinement lasts longer than 24 hours and if it is enforced in an isolation cell, the governor will ensure that the Supervisory Committee and the physician or his or her replacement is informed of this immediately.

Further regulations

- Border Accommodation Regime Regulations: Article 7.

7. Claims for Compensation

7.1 *Damage to state property*

If you cause damage to state property, the costs of this damage may be recovered from you. The governor may reach a settlement with about this with you.

7.2 *Liability of the institution*

You are primarily personally liable for the items you have on you, carry with you or have put in your accommodation. You will sign an Own Risk Declaration for this purpose. This Own Risk Declaration means that you are liable for the disappearance of or damage to your personal belongings. The Own Risk Declaration does not apply to goods that have been held in the valuables bag.

The governor may grant you permission to have items, which are not prohibited from being held in your keeping, in your accommodation or to carry them with you. The governor may subject the permission to conditions regarding the use of or liability for these items.

If damage is sustained with regard to your personal belongings or clothing, you are to demonstrate satisfactorily that you have sustained such damage, and you are obliged to report this to the staff member on duty immediately after discovering the damage.

8. Authorities

8.1 *Supervisory Committee*

Each institution or unit has a Supervisory Committee. This independent Committee is composed of persons from outside the institution, and it is charged with the supervision of the course of events in the institution.

The duties of the Supervisory Committee include handling notices of complaints

Through personal contact with the foreign nationals, the Supervisory Committee keeps itself informed of the desires and feelings of the foreign nationals. For this purpose, one of its members represents the Committee by monthly rotation as a Supervisory Contact Person.

You can get into contact with the Supervisory Committee by means of a consultation slip, which you can put in the Committee's letter box in your unit.

8.2 *Supervisory Contact Person*

One of the members of the Supervisory Committee acts as a Supervisory Contact Person by monthly rotation. This Contact Person holds consultations in the institution.

If you want to consult the Supervisory Contact Person about the course of events in the institution or the treatment of the detained foreign nationals, you may apply for such a consultation by means of the consultation slip. It is, of course, also possible to write a letter to the Supervisory Contact Person.

Before you present yourself before the Supervisory Contact Person of the Supervisory Committee, it is advisable to find out whether your problem may be solved by discussing it with a staff member or with the unit head. Should you fail to come to an agreement, you can still get into contact with the Supervisory Contact Person.

Further regulations

- Border Accommodation Regime Regulations: Articles 10, 11, 12, and 13.

8.3 *Complaints Committee*

The Complaints Committee is composed of three members from the Supervisory Committee and one secretary.

You can lodge a complaint to the Complaints Committee about a decision relating to you made by or on behalf of the governor on the following issues:

- Placement in solitary confinement;
- Refusal to allow visitors;
- Confiscation of items and substances;
- Any other measure imposed, in the course of which the statutory regulations have been departed from and insofar as this measure is connected with your stay in the institution.

Notices of complaints of a simple nature, or notices of complaints which are considered manifestly inadmissible or manifestly unfounded, may be settled by the chairman. The chairman may refer the settlement of a complaint for handling to the Complaints Committee.

The Complaints Committee declares a notice of complaint founded, unfounded, or inadmissible.

The Complaints Committee may declare the complaint wholly or partially founded in the following cases:

- If a statutory regulation has been violated;
- If the decision or measure against which a complaint has been lodged is deemed unreasonable or unfair considering all relevant circumstances.

If the Complaints Committee declares the complaint founded, and the consequences of the measure are able to be reversed wholly or partially, the Complaints Committee will instruct the governor to this end. Insofar as the consequences cannot be reversed wholly or partially, the Complaints Committee will determine in what way the complaint of the foreign national may be remedied and it will give an order to this end to the governor.

Further regulations

- Border Accommodation Regime Regulations: Articles 10 up to and including 19.

9. Complaints

You must lodge the notice of complaint within fourteen days following the day on which you were informed of the decision about which you complain. If you do not lodge your notice of complaint within the stipulated time limit, it will be declared inadmissible. This means that the Complaints Committee will not handle your notice of complaint. Only in those cases where it is considered reasonable that you could not have lodged the notice of complaint sooner will the time limit not apply.

Further regulations

- Border Accommodation Regime Regulations: Article 16.2.

10. Obligation to Provide Information, Obligation to Hear a Foreign National, Notification Obligation

10.1 *Obligation to provide information*

These Internal Rules are open for inspection in your unit and in the library facility. A copy of these Internal Rules will be provided to you at your request.

In addition to the inspection of these Internal Rules, you have the right of inspection of the Border Accommodation Regime Regulations, which are open for inspection at the library.

Further regulations

- Border Accommodation Regime Regulations: Article 9.

10.2 *Obligation to hear a foreign national*

The governor will give you the opportunity to be heard, as much as possible in a language you understand, before he or she will make a decision on:

- The placement in solitary confinement and the extension thereof (as referred to in Article 7 of the Border Accommodation Regime Regulations).

The hearing may be dispensed with if the required urgency or your state of mind prevents this. Insofar as this is necessary, you will still be heard as soon as possible.

10.3 *Notification obligation*

Immediately after the governor has made a decision, you will receive a reasoned, dated, and signed notification in writing, as much as possible in a language you understand, regarding his or her decision on the following issues:

- a. The placement in solitary confinement and the extension thereof (as referred to in Article 7 of the Border Accommodation Regime Regulations).
- b. The refusal to send or deliver a letter or other postal item or any items enclosed (as referred to

- in Article 5 of the Border Accommodation Regime Regulations).
- c. The refusal to admit a specific person or specific persons (as referred to in Article 5 of the Border Accommodation Regime Regulations)
 - d. Any other measure imposed, in the procedure of which the statutory regulations have been departed from and insofar as this measure is connected with your stay in the institution.

In his or her notification, the governor will inform you of the possibility of lodging a complaint, the time limits within which this is to be done, and the relevant procedure to be followed.

Further regulations

- Border Accommodation Regime Regulations: Articles 5 and 7.

11. Other Regulations

Legal procedure

The governor will give you the opportunity to leave the institution to attend court proceedings subject to conditions set by him and provided that

- you are obliged to appear pursuant to a statutory regulation;
- you must stand trial for a crime; and
- attending the proceedings is of material interest and there is no objection to the foreign national leaving the institution.

Hearing/appearance

After receipt of the notice for a hearing, you must prepare yourself for transportation. The hearing/appearance may take several days. You may leave your belongings in the accommodation.

12. Annexes

12.1 Definitions

For the purposes of these Internal Rules the following expressions have the meaning stated:

Officer or staff member:	a person performing a duty for the purposes of enforcing a custodial sentence or measure, or in the context of the repatriation process;
Complaints Committee:	a committee as referred to in Article 15 of the Border Accommodation Regime Regulations;
Supervisory Committee:	a committee as referred to in Article 10 of the Border Accommodation Regime Regulations;
Consular officer;	the consular officer as referred to in article 1(d) of the Vienna Convention of 24 April 1963.
Governor:	the person as referred to in Article 3 of the Border Accommodation Regime Regulations;
Detained foreign national:	a person against whom the enforcement of a custodial measure is effected in an institution:
Privileged contact:	contacts with; (a) members of the Royal Family; (b) Senate or House of Representatives of the States General, members thereof; the Dutch members of the European Parliament or of a committee or commission of both parliaments; (c) Our Minister; (d) judicial authorities; (e) National Ombudsman; (f) the medical inspectors of public health; (g) the Council for the Administration of Criminal Justice and Protection of Juveniles or members thereof; (h) the Supervisory Committee or a Complaints Committee or members thereof; (i) your provider of legal assistance; (j) your probation officer; (k) other persons or institutions to be designated by Our Minister or the governor;
Legal assistance counsellor;	the lawyer or the staff member of the legal aid foundation as referred to in article 22(1) of the Legal Aid Act;
Accommodation:	the room designated by the governor to a detained foreign national;

12.2 Abbreviations

DBV	Special Provisions Directorate
DJI	Custodial Institutions Agency
HvB	Detention Centre
ID	Identity Card
IND	Immigration and Naturalisation Service